Climate Equity Working Group Coordinator

Leading climate and environmental justice organizations in Virginia working together to advance equitable climate and energy policy seek a coordinator to support their collaborative efforts. The Climate Equity Working Group (CEWG) has developed a policy agenda that seeks to address legislative, regulatory and administrative reform to make energy policy in the Commonwealth more just for all Virginians. In order to do that the communities most impacted must be at the center, in particular Black, Indigenous, people of color, and working class communities.

Building power to advance change is core to our collective approach. As such, we are seeking a candidate with experience organizing campaigns that are led by grassroots leaders. The coordinator will work with the members of the CEWG to manage and implement a shared work plan in advance of and through the 2021 General Assembly session. Work will include both legislative and non-legislative advocacy. The position will be managed by directors from Appalachian Voices and New Virginia Majority, but will be responsible for advancing work developed by the entire working group.

The Climate Equity Working Group is committed to diversity, equity, and inclusion both in our work and in our organizational structures. We seek applicants who share and exhibit these principles. As an equal opportunity employer, we are committed to employment practices that ensure employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

Coordinator Responsibilities:

- Manage and facilitate regular calls and meetings of the Climate Equity Working Group (CEWG)
- Manage the logistics of the Working Group including task management and coordination between staff of CEWG organizations
- Maintain the CEWG shared work plans and track progress
- Support the implementation of the CEWG work plan and take on specific roles as needed (planning for grassroots lobby days, outreach events, etc)
- Assist in the development of outreach materials

Qualifications:

- Demonstrated commitment to racial justice, social justice, and belief in collective action as an approach to social change
- Strong interest in and ability to work with diverse groups on clean energy and social, economic, and environmental justice issues
- Excellent written and verbal communication skills
- Demonstrated experience with campaign planning, coalition building
- Experience working on grassroots campaigns
- Demonstrated ability to work well in teams and independently
- Valid driver’s license and ability to travel if needed

**Compensation:**
This is a part-time contract position for 12-20 hours per week depending on the responsibilities agreed to. Compensation will be commensurate with experience but will fall in a range of $600-$1,200 per week. This contract is expected to run from mid-November- late March.

**How to apply:**
Please send your resume and a cover letter (no longer than one page) that highlights your skills and experience transferable to this position to Emily Piontek at cewg@appvoices.org with Climate Equity Working Group Coordinator” in the subject line.

**Organizations participating in the Climate Equity Working Group:**
Virginia Organizing, New Virginia Majority, Appalachian Voices, Progress Virginia, Chesapeake Climate Action Network, and the Virginia Environmental Justice Collaborative.